

# BOARD MEETING

## Minutes

### October 15, 2018

The Board of Trustees meeting of Columbia-Greene Community College was held on **October 15, 2018** on the college campus, 4400 Route 23, Hudson, NY 12534 at 3:00 pm.

**Present:** Edward Schneier, Chairman; Philip Abitabile, Bruce Bohnsack, Allison Koskey, Maryanne Lee, Deirdre Barkley, Student Trustee

**Excused:** Peter O’Hara, Barbara Slutzky, Ken Wilber

**Others Present:** James Campion, President; Carol Doerfer, Acting Vice President and Dean of Academic Affairs; Dianne Topple, Vice President and Dean of Administration; Joseph Watson, Vice President and Dean of Students and Enrollment Management; Melissa Fandozzi, Director, Human Resources; Jaclyn Stevenson, Director of Public Relations; Michael Phippen, Professor of Transitional Studies

1. **The meeting was called to order at 5:30 pm by Edward Schneier, Chairman**
2. **Roll Call, quorum present**
3. **Pledge of Allegiance**
4. **Request for Approval of Agenda**

<b>Motion:</b>	Mr. Abitabile	<b>Seconded:</b>	Ms. Lee
<b>Vote:</b>	Yes 6	No 0	Abstention(s)
<b>Resolution:</b> <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Tabled			

5. **Request for Approval of the Items in the Consent Agenda**

<b>Motion:</b>	Mr. Bohnsack	<b>Seconded:</b>	Ms. Lee
<b>Vote:</b>	Yes 6	No 0	Abstention(s)
<b>Resolution:</b> <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Tabled			

**6. Introduction of Guests and Items from the Floor**

Melissa Fandozzi, Director, Human Resources and representative for Administrative Council, Professor Michael Phippen, representing the Faculty Council, Jaclyn Stevenson, Director of Public Relations

**7. President's Report**

*No report this meeting*

**8. Trustee Reports**

*-Student Trustee Barkley reported that last Thursday was Mental Health Awareness screening. Over 40 people participated. Tomorrow there will be an ice-cream social and a recruitment fair for clubs on campus. There will be a guest speaker on leadership at the next Student Senate meeting.*

**9. Dean Reports**

*Dean's excused from reports this month.*

**10. New Business/Other**

*Appointment of 2 Trustees to the Board of the Columbia-Greene Community Foundation.*

*Chairman Schneier proposed moving to quarterly Finance Committee meetings. The warrant and the reports will be part of the regular board packet, and of course Dean Topple will still answer any questions. May be a need for additional finance meetings around budget time.*

*Suggestion to hold the November and December meetings during the day. There was discussion and decided that to hold the meetings at 3:00 pm for November and possibly December.*

**11. Request for Approval of the appointment of 2 Trustees to the Board of the Columbia-Greene Community Foundation for a term of 2 years, beginning October 15, 2018.**

Trustee #1	Mr. O'Hara
Trustee #2	Mr. Abitabile.

<b>Motion:</b>	Mr. Bohnsack	<b>Seconded:</b>	Ms. Lee
<b>Vote:</b>	Yes 6	No	Abstention(s)
<b>Resolution:</b> <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Tabled			

**12. President's Travel Approval List**

*The list was reviewed by the Board*

**13. News Release Summary**

*The list was reviewed by the Board*

**14. Announcement of November Meeting**

Monday, November 19, 2018 at 3:30 pm

**18. Executive Session**

To discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation;

<b>Motion:</b>	Ms. Lee	<b>Seconded:</b>	Mr. Bohnsack
<b>Vote:</b>	Yes 6	No 0	Abstention(s)
<b>Resolution:</b> <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Tabled			
<b>Entered Executive Session at: 6:09 pm</b>			

<b>Motion:</b>	Ms. Lee	<b>Seconded:</b>	Ms. Koskey
<b>Vote:</b>	Yes 6	No 0	Abstention(s)
<b>Resolution:</b> <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Tabled			
<b>Exited Executive Session at: 6:52 pm</b>			

**19. Adjournment**

<b>Motion:</b>	Mr. Bohnsack	<b>Seconded:</b>	Mr. Abitabile
<b>Vote:</b>	Yes 6	No 0	Abstention(s)
<b>Resolution:</b> <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Rejected <input type="checkbox"/> Tabled			
<b>Adjournment at: 6:52 pm</b>			

*Edward Schneier*

---

Edward Schneier,  
Chairman, Board of Trustees

*Christine Perry*

---

Christine Perry  
Executive Secretary

# Consent Agenda

October 15, 2018

## Approval of the Minutes from the September Board Meeting

### Operating Warrant Approval

- a. Warrant No. 09-18

### Capital Fund Expenditures

- a. Warrant No. 3, Renovations and Improvements C06138

### Resolutions

- a. **Resolution No. 1018-2108 To Accept the SUNY Child Care Development and Block Grant Funds**

**WHEREAS**, the Board of Trustees of Columbia-Greene Community College must approve acceptance of all grants, and

**WHEREAS**, the College has been awarded by SUNY Central Administration a Block Grant of \$14,100 to directly assist student parents with child care costs, and

**WHEREAS**, the Board of Trustees has resolved that monies for that purpose be transferred to the Columbia-Greene Community College Association, Inc.

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of Columbia-Greene Community College approves the receipt of this grant in the amount of \$14,100 to assist student parents with child care costs during the 2017-2018 Academic Year.

- b. **Resolution No. 1018-2109 to Accept the Bid for the General Construction**

**WHEREAS**, the Board of Trustees of Columbia-Greene Community College must approve the acceptance of bids, and

**WHEREAS**, Columbia-Greene Community College as part of its Capital Improvement Project needs to solicit bids related to the construction of the Construction Technology Building, and

**WHEREAS** the Board of Trustees authorized the Office of the Dean of Administration to solicit bids related to the construction of the Construction Technology Building, and

**WHEREAS** the low bidder for General Construction has completely and correctly submitted their bid,

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of Columbia-Greene Community College approves the acceptance of the bid from VMJR Companies, LLC, in the total amount of \$2,155,000.00.

**c. Resolution No. 1018-2110 to Accept the Bid for the Plumbing and Fire Protection**

**WHEREAS**, the Board of Trustees of Columbia-Greene Community College must approve the acceptance of bids, and

**WHEREAS**, Columbia-Greene Community College as part of its Capital Improvement Project needs to solicit bids related to the plumbing and fire protection for the Construction Technology Building, and

**WHEREAS** the Board of Trustees authorized the Office of the Dean of Administration to solicit bids related to the construction of the Construction Technology Building, and

**WHEREAS** the low bidder for Plumbing and Fire Protection has completely and correctly submitted their bid,

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of Columbia-Greene Community College approves the acceptance of the bid from Eckert Mechanical, LLC, in the total amount of \$151,778.00 for the Plumbing and Fire Protection for the Construction Technology Building.

**d. Resolution No. 1018-2111 to Accept the Bid for Electrical**

**WHEREAS**, the Board of Trustees of Columbia-Greene Community College must approve the acceptance of bids, and

**WHEREAS**, Columbia-Greene Community College as part of its Capital Improvement Project needs to solicit bids related to the Electrical Construction for the Construction Technology Building, and

**WHEREAS** the Board of Trustees authorized the Office of the Dean of Administration to solicit bids related to the construction of the Construction Technology Building, and

**WHEREAS** the low bidder for Electrical Construction has completely and correctly submitted their bid,

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of Columbia-Greene Community College approves the acceptance of the bid from J. McBain, Inc. in the total amount of \$365,016.00 for the Electrical Construction for the Construction Technology Building.