

BOARD MEETING

*For the regular meeting of the Board of Trustees of Columbia-Greene Community College was held **Monday, May 20, 2019 at 3:30 p.m.** or thereafter in the Board Room on the college campus, 4400 Route 23 Hudson, New York, the following matters are submitted for consideration and action.*

Present: Ned Schneier, Chairman; Phil Abitabile; Rick Bianchi, Allison Koskey, Barbara Slutzky and Deirdre Barkley, Student Trustee

Excused: Maryann Lee; Bruce Bohnsack and Peter O'Hara

Others Present: James Campion, President; George Timmons, Vice President and Dean of Academic Affairs; Joseph Watson, Vice President and Dean of Students and Enrollment Management and Dianne Topple, Vice President and Dean of Administration

- 1. Call to Order, 3:30 p.m.**
- 2. Roll Call, quorum present**
- 3. Pledge of Allegiance**
- 4. Request for Approval of Agenda**
Motion: Ms. Koskey; **Seconded:** Mr. Abitabile
Vote: Yes – 6; No – 0; Abstention(s) – 0
Resolution: Accepted
- 5. Request for Approval of the Items in the Consent Agenda**
Motion: Ms. Slutzky; **Seconded:** Ms. Koskey
Vote: Yes – 6; No – 0; Abstention(s) – 0
Resolution: Accepted
- 6. Introduction of Guests and Items from the Floor**
Michael Phippen, Professor of Transitional Studies, Director of Honor Studies Program and Representative of Faculty Council; Jaclyn Stevenson, Director of Public Relations and Representative of Administrative Council; Joan Koweek, Director of Development and Alumni Services and Representative of Administrative Council; Gregg Berninger, Professor of English, Representative of Faculty Association.
- 7. President's Report**
 - *President Campion updated the Board on the impact of new legislation affecting dual enrollment/concurrent enrollment program.*
- 8. Trustee Reports**
Student Trustee, Deirdre Barkley reported recent events on campus:
 - *Spring BBQ was on Tuesday, May 7 with a surprise guest musician President Campion, playing the rhythm guitar.*
 - *Sean Berry, our new student trustee, will be attending June's meeting with guidance from Deirdre. Sean's term is effective as of July 1.*
 - *Graduation was great! Many of her fellow classmates took the opportunity to decorate their own caps – which was a huge success!*
- 9. Vice Presidents Report**

Vice President and Dean of Students and Enrollment Management, Joseph Watson reported:

- *Open Registration Day was this past week, for Summer and Fall 2019.*
- *Summer I classes began today.*
- *A group of faculty have volunteered to call and/or send letters to the accepted, not registered students for Fall 2019. Dean Watson would like to thank the following faculty members: Frankie Beaver-Timmons; Berne Bendel; Dawn-Marie Blasl; Siri Carlisle; Nicole Childrose; Bill DeLuca; Mary Ellen Gallagher; Steven Gavlik; Maya Greene; Ted Hilscher; Kristen Isabelle; Diane Johnson; Stephanie Olstad; Susan Roberts and Barbara Shaffer. (The Board of Trustees also thanked these faculty, for volunteering in this project).*
- *A Construction Technology workshop was held with Bill Mathews and Marc Miller hosting it.*
- *The Admissions Office will now be open on Saturday's from 9:00 a.m.-1:00 p.m.*
- *The Admissions Staff have been calling pending students personally or by robo calls, as well.*
- *Catherine Carlson hosted two days of "It's all in the Planning Transition Conference" for local high students, family members and high school teachers. These conferences help students with disabilities transition into college.*
- *The College will be more present in the community, to assist in more recruiting.*
- *A Save the Date has been sent out for the Annual School Counselor Luncheon on Thursday, June 13. A presentation will be given by students and faculty.*
- *Ag Day is Saturday, June 1 from 10:00 a.m.-2:00 p.m. There will be family fun, vendors and demonstrations.*
- *The Student Recognition Ceremony was held on Monday, April 30 at 6:00 p.m. in the Theatre. Students were recognized for President and Dean lists, as well as Athletic and other Leadership Awards.*
- *Our newly elected Student Trustee is, Sean Berry of Tivoli.*
- *The College will be hosting a Veterans Resource Fair in conjunction with Congressman Delgado's office on Friday, May 24 at 10:00 a.m. in the PAC building. Kevin Kropp, Assistant Director of Admissions and Veterans Task Force Chair will be attending an advisory meeting, before the resource fair begins.*
- *Athletic Hall of Fame induction was held on April 26. The induction of Anthony Pilatich for Baseball and Basketball – 1978-1979; Associate Professor Dawn DeFino and Lorraine Balli for Women's Basketball and Volleyball – 1978-1979. Also, Joan Koweek was awarded as the community member inductee.*
- *The Girls Softball team had another successful season making it to the region semi-final game.*
- *Summer Sports Camps will begin in July.*
- *Boys and Girls High School Basketball Summer League will be held here this Summer.*
- *Graduation was Saturday, May 18.*
- *Day Care is open for the Summer I semester.*
- *Day Care will be having a Family 5K Walk/Run Fundraiser on Sunday, June 2.*

Vice President and Dean of Academic Affairs, George Timmons reported:

- *Update on the faculty searchers – Science, Business, Fine Arts and Construction Technology are all in the final stages. Finalists have been selected and recommendations have been submitted for the Dean's consideration.*

The Office of Academic Affairs is excited to highlight a few of the major accomplishments for the semester:

- *Beginning in the Spring of 2020 the College's course schedule has been completely revised. The purpose of the change is to promote student success and enhance the faculty work environment.*
- *As part of the Dean of Academic Affairs onboarding process, he has met with all direct reports, faculty, and key staff that work in collaboration with the office.*
- *The purpose of the one-on-one meetings were to gain insight into what faculty and staff saw as areas of strengths and opportunity for CGCC. In addition, the meetings are a foundational step in establishing relationships with faculty and staff.*

- *Efforts have been taken to enhance CGCC's relationship with the K-12 community. Dean Timmons and/or staff has met with the Hudson area Superintendents, and the Principal of Hudson High School.*
- *The Office of Academic Affairs collaborated with faculty to development a transparent process for faculty who perform compensated additional duties. The implementation of the new process will begin July.*
- *The College has selected an assessment software that will move the institution to its next level of excellence with regards to assessing student learning and be instrumental in the preparation for the Middle States Accreditation visit.*

Recognition of end of year celebrations:

- *Celebration of Excellence is a recognition event for in students in the College in the High school Program that have excelled academically. This year we had 125 students who qualified and received certificates, followed by a reception.*
- *Associate Professors Barbie Shaffer and Berne Bendel took several of students to the SUNY Undergraduate Research Conference held at SUNY Adirondack on April 26. Students who enrolled in SL113- Research Methods for the Behavioral Sciences during the fall semester, had the opportunity to conduct original research that engaged them in the research process from conceptualization to analysis.*
- *Dawn DeFino held a wonderful event called Community First in partnership with COARC that allow students with special needs participate in activities on CGCC's campus and recognizes their achievements.*
- *Other end of the year signature events included the Nursing Pinning Ceremony and the induction ceremonies of Alpha Sigma Lambda and Phi Theta Kappa.*

Vice President and Dean of Administration, Dianne Topple reported:

- *Balance Sheet, Revenue, Expense and Claims Audit reports are in Board packets.*
- *Reminded everyone there would be a quarterly review at the Finance Committee meeting in June.*
- *The Capital Project is moving along as scheduled.*
- *Phase III (Critical Maintenance) notice to bidders will be advertised soon.*
- *Budget Workshop on June 3*
- *Budget Adoption on June 17*

10. New Business/Other

- *Chairman Schneier read a thank note from Susan Roberts, thanking the Board for her retirement gift.*
- *A motion was made: "For the 2019-2020 academic year a tuition waiver will be granted to early admission high school students who meet the income eligibility requirements for the USDA Free or Reduced-Price Meals and meet the academic requirements of the early admission program".*

Motion: M. Bianchi; **Seconded:** Ms. Slutzky

Vote: Yes – 6; No – 0; Abstention(s) – 0

Resolution accepted

11. President's Travel Approval List

The list was reviewed by the Board

12. News Release Summary

The list was reviewed by the Board

13. Facility Use Report

The list was reviewed by the Board

14. Announcement of the June Meeting

Monday, June 17, 2019 at 3:30 p.m.

15. Executive Session

To discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Motion: Ms. Slutzky; **Seconded:** Mr. Abitabile

Vote: Yes – 6; No – 0; Abstention(s) – 0

Resolution Accepted

Entered Executive Session at: 4:46 p.m.

Motion: Mr. Abitabile; **Seconded:** Mr. Bianchi

Vote: Yes – 6; No – 0; Abstention(s) – 0

Resolution Accepted

Exited Executive Sessions at: 5:20 p.m.

16. Adjournment:

Motion: Mr. Abitabile; **Seconded:** Mr. Bianchi

Vote: Yes – 6; No – 0; Abstention(s) – 0

Resolution Accepted

Adjournment at: 5:20 p.m.

Consent Agenda

May 20, 2019

Approval of the Minutes from the April 15, 2019 Board Meeting

Operating Warrant Approval

- a. Warrant No. 04-19

Capital Fund Expenditures

- a. Warrant No. 10, Renovations and Improvements C06138