

## BOARD MEETING

*For the regular meeting of the Board of Trustees of Columbia-Greene Community College was held on **Thursday, March 9, 2023, at 3:30 p.m.** or thereafter in **Room 614** on the College campus, 4400 Route 23 Hudson, New York. The following matters were submitted for consideration and action.*

**Present:** Peter O’Hara, Chairman; Bruce Bohnsack, Doreen Davis, Kelly Konsul, Charlie Millar, Ned Schneier, and Bryant Morales, Student Trustee

**Excused:** Maryanne Lee and Peter Markou

**Others Present:** Carlee Drummer, President; George Timmons, Provost and Senior Vice President for Academic and Student Affairs; Dianne Topple, Vice President of Administration and Chief Financial Officer; and Mary Garafalo, Secretary to the Board of Trustees

1. **Call to Order, 3:31 p.m.**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Request for Approval of Agenda**  
**Motion:** Mr. Schneier; **Seconded:** Ms. Davis  
**Vote:** Yes - 7; No - 0; Abstention(s) - 0  
**Resolution: Accepted**
5. **Request for Approval of the Items in the Consent Agenda**  
**Motion:** Mr. Bohnsack; **Seconded:** Mr. Millar  
**Vote:** Yes - 7; No - 0; Abstention(s) - 0  
**Resolution: Accepted**
6. **Introduction of Guests and Items from the Floor**
7. **Moment of Silence**  
*Ray Carlton Brooks*

**8. Resolutions**

**a. Resolution 0323-2225 to Approve the Collective Bargaining Agreement with the Columbia-Greene Community College Faculty Association, New York State United Teachers**

**WHEREAS**, all collective bargaining agreements with personnel and associations at the College must be approved by the Board of Trustees of Columbia-Greene Community College, and

**WHEREAS**, parties representing the Board of Trustees and the Columbia-Greene Community College Faculty Association, New York State United Teachers have bargained in good faith and agreed to renegotiate the bargaining agreement which ended August 31, 2021, and

**WHEREAS**, the new agreement will expire August 31, 2027 and

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of Columbia-Greene Community College agrees to the conditions of employment so stated in this agreement and authorizes the Chairman of the Board of Trustees and the President to execute this agreement by their signatures.

**Motion:** Ms. Konsul; Seconded: Ms. Davis

**Vote:** Yes - 7; No - 0 ; Abstention(s) - 0

**Resolution: Accepted**

**b. Resolution 0323-2226 to Approve a Donation to the Nursing Program**

**WHEREAS**, the Board of Trustees of Columbia-Greene Community College must approve acceptance of all donations and

**WHEREAS**, (4) "as is" IV Pumps were donated by Albany Medical Center to be used in our Nursing labs at Columbia-Greene Community College,

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees of Columbia-Greene Community College approves the acceptance of (4) "as is" IV Pumps for use in the Nursing Program.

**Motion:** Ms. Davis; Seconded: Mr. Millar

**Vote:** Yes - 7; No - 0 ; Abstention(s) - 0

**Resolution: Accepted**

## 9. **President's Report**

### a. *Dr. Nicole Childrose and Joseph Scampoli, Brightspace*

Dr. Childrose and Professor Scampoli reported on BrightSpace (DLE=The Digital Learning Environment)

Brightspace allows the administration, documentation, tracking, reporting, delivery, and assessment of courses in all modalities.

All students have been using the DLE since Fall 2022, which replaced Blackboard.

Some of the features and highlights of Brightspace:

- Learner-centered and highly personalized experience for students
- Advanced accessibility features
- Dashboard and grade center designed to reduce anxiety and motivate student
- Connected learning experience.

### b. President, Carlee Drummer reported:

#### **Enrollment**

Spring enrollment headcount is up 10 percent and 14 percent in FTE. Columbia-Greene is among only a handful of SUNY community colleges experiencing increases.

#### **Middle States**

The Middle States Accreditation visit is just over two weeks away. President Drummer thanked Trustees Bohnsack, Davis, and Lee for participating in the “mock visit” with SUNY representatives Deborah Moeckel and Kirk Jones earlier this week.

#### **Web Launch**

On February 15, 2023, the “new and improved” website went live! While much work remains with respect to updating content and adding new photos, we are very pleased to be at this point – and to have the new url: [columbiagreene.edu](http://columbiagreene.edu).

#### **Student Ambassador Program**

In February, the Admissions Office welcomed its first Student Ambassadors: Andria Dyer and Josef Orin. In addition to giving prospective students and their families tours of the campus, the Ambassadors will be present at special events like the upcoming Admissions Open House on March 25.

#### **Roundtable with Senator Gillibrand**

Last month, Senator Kristen Gillibrand invited New York’s community college Presidents to a round table in the Russell Senate Office Building on Capitol Hill. Nine Presidents attended the gathering and discussed a number of issues including the vital need for increased state funding for the community colleges, Pell Grants for short-term programs, and enhanced SNAP benefits for students. An outcome from the meeting was the opportunity to apply for a Congressionally Directed Spending Grant to replace outdated and purchase new equipment for the science labs.

#### **Budget Advocacy**

With respect to state funding, the College has been delivering statements to our state and local elected officials:

- Funding the SUNY community colleges at 100 percent allocated in FY 2022 -2023 and make this model permanent;

- Provide a four percent increase to help offset inflationary impacts and other costs vital to delivering first-rate programs and services.
- Maintain \$60 million for enrollment, student support, and workforce initiatives. The trustees were presented a Historical State Annual Operating Aid to Community Colleges. Sheet. The 2023 – 2024 budget includes a four percent increase, Columbia-Greene would be receiving funding at the 2010 funding level.

#### **Achieving the Dream Update**

During the Achieving the Dream national conference in February, Amanda Karch, Matthew Kenny, and Drew Ledoux delivered a powerful presentation about Columbia-Greene's Community Partnerships pilot that launched last summer.

The initiative, a unique and innovative approach that embraces credit and non-credit possibilities, garnered rave reviews not only from conference attendees but also from the ATD Leadership Team.

This past Monday, an ATD evaluator was on campus to explore the progress the College has made since joining the cohort in January 2021. Many thanks to Trustee Bohnsack for taking the time to meet with the ATD evaluator.

#### **Policy Review**

A subcommittee is in place to begin reviewing the College's Policy Manual and we will begin that project following the Middle States Visit.

#### **Foundation News**

The Foundation will launch the strategic planning process with the careful guidance of Brakeley Briscoe. The plan is to adopt the Strategic Plan by the beginning of the summer.

#### **Commencement**

An indoor, in-person Commencement will return on Saturday, May 13. We are delighted that SUNY Chancellor John King will be the keynote speaker!

### **10. Trustees Report**

Student Trustee, Bryant Morales reported:

#### **Athletics**

- Twenty-five scholar athletes representing the Baseball, Basketball, and Softball Teams were inducted into the 3.0 or 4.0 Clubs in Fall 2022. Each athlete is empowered to participate in four hours of designated study or workshop time in the Student Success Center each week.
- The Men's Basketball Season concluded on a high note with a win against Fulton-Montgomery Community College on February 15th. The final score was 93 to 89.
- The Baseball Team leaves for the annual RussMatt Central Florida Invitational Tournament this weekend. They will have a busy week competing against other teams from across the country over the course of spring break.
- The Softball Team's first game is scheduled for March 21<sup>st</sup> against Hudson Valley Community College.
- Columbia-Greene's Bowling Club is recruiting members to join in on the fun for Monday afternoon matches at the Hoe Bowl Bowling Center in Catskill. All are welcome to participate.

### **Student Activities**

- This afternoon, the IDEA Committee and the Health Matters Committee facilitated a Health and Wellness Program called "Be the Beat" to raise awareness about health disparities in marginalized populations. Associate Professor Dari Cook-McGibbon delivered an informative presentation and attendees participated in a blood pressure clinic, CPR demonstrations, and a mini wellness fair.
- Work is progressing on the new Student Lounge space with almost all interior work completed by Buildings and Grounds department. Future steps include the installation of new flooring, technology, and furniture. The Student Lounge is expected to launch in Fall 2023.

### **11. Vice President's Report**

#### **a. Vice President of Administration, Dianne Topple reported:**

The Governor's Executive Budget was released on February 1<sup>st</sup>. The budget includes a 100 percent funding floor for Community Colleges, which equates to the greater of current 2022/23 approved budget levels, or per student funding levels at \$2,997/FTE. However, language is included that would withhold 20 percent pursuant to a plan prepared by SUNY intended to provide the State alternatives to the continuation of the funding floor. The Executive budget also did not include the 4% operational increase. College Presidents were asked to contact County Leadership regarding support for a resolution urging NYS Legislators to advocate on behalf of SUNY Community Colleges. Both Columbia and Greene counties were responsive to this request. We are waiting for the Senate and Assembly response to the Executive budget, with a final budget due by April 1<sup>st</sup>.

Our external auditors will present the FY22 audited financial statements at the March 20<sup>th</sup> meeting.

Last week the Business Office said farewell to Pat Day, our Director of Purchasing and Auxiliary Services. Pat served just over 20 years and Vice President Topple wanted to acknowledge her dedication and exemplary service to the College. We also welcomed Pat Day's replacement, Sandra George. Vice President Topple is pleased to welcome Sandra back to the College.

#### **b. Provost and Senior Vice President for Academic and Student Affairs, George Timmons reported:**

#### **Academic Affairs**

- With the launch of the College's new website, we now have a "Meet the Faculty" section—complete with professional photographs, educational backgrounds, and professional interests for all of the College's full-time faculty. We want to thank Terri Bellanger, Maureen Sager, and the faculty for helping us promote our instructors' knowledge and expertise.
- The College has successfully completed its self-study document, and earlier this week, members of the campus community participated in a Mock Visit hosted by the SUNY Council on Assessment. Over the next few weeks, the steering committee will work with the visiting team to satisfy requests for additional evidence and prepare the campus for the site visit. Dr. Deb Moeckel, Senior Assistant Provost for Assessment and Community

College Education, and Kirk Jones, the Accreditation Liaison Officer at SUNY Canton, also met with members of the Board to help us prepare for the full team visit at the end of the month.

- The Business and Technology Division has been working with Questar and our Director of College in the High School to develop a New Visions Program that will launch in Fall 2023. This program will provide high school students with up to fifteen college credits while taking courses on the C-GCC campus. We will keep the Board apprised of this exciting initiative.
- With the help of faculty across the campus, the College's Curriculum Committee has approved its new slate of General Education Courses that will satisfy SUNY's new policy that must partially go into effect in Fall 2023. Leslie Rousseau, Dr. Nicole Childrose, and Dr. Stacey Hills were instrumental in accomplishing this important task
- The College has partnered with Columbia Memorial Health to offer newly accepted Nursing students an opportunity to have their tuition covered by the Hospital. This program is designed to address the nursing shortage in the twin counties, and CGCC looks forward to continuing its strong partnership with CMH.
- Dr. Casey O'Brien has instituted a Modality Review Taskforce, comprised of 12 faculty, which has been charged with reviewing institutional and national data related to the impacts of COVID-19 on educational outcomes. The task force will use this data to make recommendations to the Provost's Office regarding the College's instructional design efforts and overall course offerings in a post-pandemic era.
- Our Director of Continuing Education and Professional Development, Amanda Karch, and Chris Nardone, our Director of Workforce Development, submitted a grant through SUNY's High Needs Workforce Application requesting \$75,000 for curriculum development to support a Licensed Practical Nursing (LPN) program. Amanda and Chris are also finalizing a grant through the NYS Office of Strategic Workforce Development for \$600,000, which would fully fund program implementation, supplies, and comprehensive wrap-around services for an LPN program.
- Over Spring Break, a graduate student from Lehigh University will be visiting campus to examine the College's herbarium collection. Dr. Bill Cook will help the students navigate this treasured on-campus repository.

### **Student Development**

#### *Career Success*

- A pilot of a two-part internship approach with Olana Historic Site is coming to fruition. Two students have been onboarded and are attending seminars with NYS Parks and Partnership staff while being coached by Professor Childrose on preparing a project proposal for professional opportunities. The internship opportunity would award one credit in Spring and two credits in the summer.
- The College's March Open House will feature a special "reception" by CMH where part-time job opportunities for students will be highlighted – some of which provide paid training that results in valuable certifications for healthcare resumes. Current students will be invited to join prospective students for this interactive event.

- Career Success is partnering with the Continuing Ed Professional Development Office and Workforce Investment to pilot a SUNY micro-credential program for high school students enrolled in the Hudson Life Skills Class. With assistance from Catherine Carlson, the curriculum is being enhanced to provide the necessary support for this specialized audience. Local employers are featured as guest speakers, including Herrington's, CMH, and Ginsberg's.

#### *Health Services*

- Health Services are making every effort to focus on outreach and educational programming. Maria Ostrander, Director of Health Services, has conducted individual and group Narcan training sessions, heart health education for Heart Health Awareness Month, CPR demonstrations, and regular blood pressure clinics.

#### *Records and Registration*

- The search for a new College Registrar is underway, with first-round interviews scheduled for Monday. There are currently four viable candidates for the position with varied experiences in the Registration space. We hope to hire a Registrar before the end of the semester.

#### *Student Success*

- Erica Nance has assumed the role of a part-time Success Coach in the Student Success Center. In addition to being an adjunct instructor in Psychology, Erica will help promote student success by providing academic and student development coaching, college transition services, and referrals to academic and non-academic support areas.
- Last month, the Offices of Student Success, Career Success, and Accessibility Services hosted a Student Success Center (SSC) Open House for administrators, faculty, and staff to showcase the College's holistic and integrated support services. Included during the event were demonstrations of the Center's Brightspace resources for students, a simulation of disability experiences, and an overview of career exploration resources.
- Four hundred sixty-four students have accessed the brand-new Virtual Student Success Center this spring semester. The virtual space hosts a variety of resources and guides for students and allows students to connect with SSC staff and tutors via live chat sessions, zoom, discussion boards, and online request forms. Student Success and Career Success Offices are collaborating to build a career navigation module where students can complete activities that guide them through exploring their strengths, interests, and majors related to their career goals.

## **12. Announcement of the Monthly March 2023 Meeting**

Monday, March 20, 2023, at 3:30 p.m.

**13. Executive Session**

To discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

**Motion:** Mr. Millar; **Seconded:** Ms. Konsul

**Vote:** Yes - 7; No - 0; Abstention(s) - 0

**Resolution:** Accepted

**Entered Executive Session at: 4: 42 p.m.**

**Motion:** Mr. Bohnsack; **Seconded:** Mr. Schneier

**Vote:** Yes - 7; No - 0; Abstention(s) - 0

**Resolution:** Accepted

**Exited Executive Sessions at: 5:47 p.m.**

**Adjournment:**

**Motion:** Mr. Millar; **Seconded:** Ms. Davis

**Vote:** Yes - 7; No - 0; Abstention(s) - 0

**Resolution Accepted**

**Adjournment at: 5:48 p.m.**

*Bruce Bohnsack*

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Bruce Bohnsack  
Vice Chairman, Board of Trustees

*Mary E. Garafalo*

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Mary E. Garafalo  
Executive Secretary to the Board



# **CONSENT AGENDA**

**March 9, 2023**

**Approval of the Minutes from December 19, 2022, Board Meeting**

**Operating Warrant Approval**

Warrant No. 12-22, Operating Warrant

Warrant No. 01-23, Operating Warrant