

BOARD MEETING

*For the regular meeting of the Board of Trustees of Columbia-Greene Community College was held on **Monday, April 17, 2023, at 3:30 p.m.** or thereafter in **Room 614** on the College campus, 4400 Route 23 Hudson, New York. The following matters were submitted for consideration and action.*

Present: Peter O'Hara, Chairman, Bruce Bohnsack, Doreen Davis, Kelly Konsul, Maryanne Lee, Peter Markou, Charlie Millar, Ned Schneier, and Bryant Morales, Student Trustee

Excused: N/A

Others Present: Carlee Drummer, President; Andrew Ledoux, Dean of Student Development, Casey O'Brien, Dean of Academic Affairs; Dianne Topple, Vice President of Administration and Chief Financial Officer; and Mary Garafalo, Secretary to the Board of Trustees

1. **Call to Order, 3:31 p.m.**
2. **Roll Call, quorum present**
3. **Pledge of Allegiance**
4. **Request for Approval of Agenda**
Motion: Mr. Markou; **Seconded:** Ms. Lee
Vote: Yes - 9; No - 0; Abstention(s) - 0
Resolution: Accepted
5. **Request for Approval of the Items in the Consent Agenda**
Motion: Mr. Schneier; **Seconded:** Mr. Millar
Vote: Yes - 9; No - 0; Abstention(s) - 0
Resolution: Accepted
6. **Introduction of Guests and Items from the Floor**
7. **Resolution**
Resolution No. 0423-2229 Amend Board Policy - Committee Change

WHEREAS, the Board of Trustees of Columbia-Greene Community College has reviewed the five standing committees of:

- Budget and Finance
- Building and Site
- Planning and Curriculum
- Personnel
- Student Relations

WHEREAS, the Board determined that these committees be consolidated into the following committees:

- Academic Quality
- Finance
- Personnel

WHEREAS, all the elements of the original committees have been consolidated into the proposed committees,

THEREFORE BE IT RESOLVED, that the Board of Trustees of Columbia-Greene Community College approves the consolidated committees.

Motion: All; **Seconded:** All

Vote: Yes – 9; No - 0; Abstention(s) - 0

Resolution: Tabled

This resolution was tabled until May, for further discussion on the description of the committees.

8. **President’s Report**

a. President, Carlee Drummer reported:

Columbia-Greene extends a special welcome to our distinguished guests Dr. Mary Ostrye and Donna Kragt, who are the College’s Achieving the Dream leadership and data coaches respectively. They have been with us every step of the way since January 2021 offering sage wisdom and guidance for our work to advance the *Building Resiliency in Rural Colleges for the Future of Work* program. With their support, the College has launched innovative improvements inside and outside the classroom that have benefited hundreds of students.

Accolades

Heartfelt thanks to Drew Ledoux who continues to oversee the Records and Registration Office in the wake of Ann Bruno’s and Frances Winig’s departures in January and last week respectively.

Middle States

Middle States submitted its preliminary site visit report last week for fact-checking. President Drummer believes the results could not be better with the College receiving twelve commendations and no requirements. Columbia-Greene will earn accreditation for another eight years! Heartfelt thanks again to the Steering Committee Co-chairs Dr. Casey O’Brien and Dr. Steven Gavlik and all the members of the Steering Committee for their enormous amount of work since fall 2020 to bring the College to this exemplary outcome.

Chancellor King Visit

SUNY Chancellor, Dr. John B. King, Jr., will be visiting the campus on Wednesday starting at 12:45 p.m.. Senator Michelle Hinchey will be joining him at 1 p.m. Advanced thanks to the Trustees who will be able to meet with him at 1 p.m. in the Board Room.

NYCCT Meeting

There will be a New York Community College Trustees' gathering at Hudson Valley Community College this coming Saturday, April 22, from 9 a.m. to 3 p.m.

Enrollment

The Summer I Term is up 17 percent and Fall is up 10 percent.

Personal Updates

President Drummer attended the American Association of Community College's annual conference in Denver and delivered a presentation on Columbia-Greene's Information Technology Journey with our CampusWorks partner Jon Hazelgren. We will be taking parts of this program and developing a Webinar that will be offered in late May.

President Drummer also attended the CASE Commission meeting for Global Marketing and Communications. She led a discussion about higher education disruptors before and after the pandemic.

President Drummer has been elected to the Board of Trustees for the Berkshire Taconic Community Foundation.

9. Trustees Report

Student Trustee, Bryant Morales reported:

Athletics

- Baseball games have been in full swing, playing several home and away games each week. So far this season, Twins Baseball have won games against Dutchess Community College, Jefferson Community College, and Utica University.
- Softball has won games against Monroe College and the World of Life Bible Institute. The next softball game is scheduled for April 20th at SUNY Adirondack.
- Recruitment for 2023-2024 has been active. The Athletics Department most recently completed letter of intent signings for students joining Columbia-Greene from Shaker High School, Rhinebeck High School, and Catskill High School for baseball, basketball, and softball.

Student Activities

- Student Senate is starting to prepare the 2023-2024 Student Activity Fee budget which allots funds to clubs, various initiatives, Athletics, Graduation, and Student Activities.
- The IDEA Committee will host Dr. Toyin Tofade, President of Albany College of Pharmacy and Health Sciences on Thursday, April 20 to discuss Leadership in STEM. This event is open to all students and members of our campus.

- The Animal Advocates Club will host notable speaker, Kathy Stevens, on Tuesday, April 25 at 12:30 p.m. in the library. This event follows the Club's common read of *"Where the Blind Horse Sings: Love and Healing at an Animal Sanctuary."* Stevens is the founder of Catskill Animal Sanctuary and a bestselling author.
- The annual Spring Picnic will be held on Tuesday, May 2 at 12:00 p.m. and should be an exciting time to spend celebrating the semester.
- The Orientation Committee will be reconvening to determine dates for this summer's Welcome Days and content for all summer Orientation events. This Committee includes various campus partners who have high-touch point interactions with new students.

10. Vice President's Report

- a. Vice President of Administration, Dianne Topple reported:
We are still waiting for an approved State budget.

We received nine responses to the RFP for Architectural & Engineering Services for Phase IV construction. We are currently summarizing the responses and preparing to share with the remainder of the Executive team for evaluation purposes.

On April 29th, the Business Office will say farewell to Cindy White. Cindy has served more than 20 years of exemplary service to the institution. In addition to her work in the Business Office, Cindy was a co-chair of the College's Strategic Planning Committee and a member of the Institutional Assessment Planning Group. Cindy received the Presidents' Award for Excellence in Classified Staff in 2009. Vice President Topple is happy to acknowledge her dedication and exemplary service to the College and wish her well in her retirement.

We welcome Cindy's replacement, Lesa Milsom. Lesa has been serving in a part-time role up to recently, as Internal Claims auditor, Bookstore manager, assisting in the CEPD office and assisting in the Records and Registration Office.

- b. Dean of Academic Affairs, Casey O'Brien reported:

We recently held a ceremony for graduates of the College's first Police Basic Training cohort. Five graduates were honored at a very well attended event, which was co-led by several members of local law enforcement. We would like to thank Professor Emeritus Bill DeLuca for organizing this special event.

Members of the Advising, Career, and Transfer Services department visited Maria College to develop an articulation agreement for aspiring Occupational Therapy Assistants. Maria College's program is widely recognized and C-GCC has observed a growing interest in this field. Details regarding the articulation agreement are underway.

Last week, students in psychology as well as business presented original research at SUNY's Undergraduate Research Conference at SUNY Maritime. We would like to thank Assistant Professor Dr. Stacey Hills, Associate Professor Barbie Shaffer, and Angela Guglielmini from the Natural Sciences Division for their support.

In response to concerns regarding students' use of Artificial Intelligence (AI) in completing essays and other writing assignments, the College has implemented software with AI detection capabilities. Although concerns regarding the impact of artificial intelligence on academic integrity are warranted, advances in AI also provide an opportunity for us to reimagine how we engage students with course material. In addition, given the expectations that AI will begin infiltrating many job sectors, it will be important for the College to educate students on how to understand its uses and potential misuses effectively.

On May 3rd, the Provost, Dean of Academic Affairs, and members of the nursing division will visit SUNY Adirondack's Simulation Laboratory to develop ideas for how C-GCC can expand in this space. Currently, C-GCC offers simulated clinical experiences in a dedicated room, but there is opportunity for expansion. Earlier this month, to address the nursing shortage, New York State passed a bill that will allow colleges to offer up to one-third of their clinical experiences in a simulated setting. The New York State Education Department will oversee the state's expansion into simulation technology, ensuring quality while affording more flexibility for clinical placement. Simulation technology can offer students the opportunity to observe cases prior to entering clinical as well as offer experiences that they may not otherwise encounter in the clinical setting.

On April 27th at 6:00 p.m., the College will welcome high school students and their families to a Celebration of Excellence ceremony. This event will honor the achievements of local high school students who took college-level coursework and earned placement on the Dean's or President's List. We are excited to see the return of this event in-person for the first time since the pandemic.

Lastly, we are excited to announce that SUNY has accepted our grant proposal to support the development of a non-credit program to address the shortage of Licensed Practical Nurses (LPNs) in our community. The \$75,000 award will help the College develop the curriculum, establish healthcare partners, obtain accreditation, and ensure the sustainability of the program. This program will help the College address a critical need in the healthcare sector, and we would like to extend gratitude to Amanda Karch, our Director of Community Engagement and Professional Development and Chris Nardone, our Director of Workforce New York for their hard work and diligence in securing this grant for the College.

c. Dean of Student Development, Andrew Ledoux reported:

Achieving the Dream

Dean Ledoux gave a powerpoint presentation on Achieving the Dream program: C-GCC has reached its goals of strategic priorities with ATD. We have identified individuals and systems barriers to students, increased student's digital competencies through non-academic, co-curricular and college experience, and strength community partnerships to bolster student success while closing equity and opportunity gaps.

Mary Ostrye and Donna Kragt spoke on the incredible progress that C-GCC has made. Our connection with our community partnership and the personal connection of education to the credit and non-credit offerings is outstanding.

Commencement

The countdown to Commencement is on! The Commencement Committee is hard at work finalizing logistics and plans for our return to the first in-person ceremony since 2019. At last count, 207 students representing certificate and degree programs are slated to "cross the finish line".

Career Success

Career Success has been collaborating with representatives from local employers to conduct mock interviewing sessions with graduating students. Partner employers include Bank of Greene County, Cornell Cooperative Extension, Intelligent Technology Solutions, NYS Sea Grant, Optum, SunRiver Health, Woodstock School of Art, and Workforce NY.

Kelly Radzik has been assisting students plan for summer internship experiences with the following employers: Columbia County District Attorney's Office, Columbia Land Conservancy, Columbia Memorial Health, Excel Physical Therapy, Ginsberg's, Olana, and Wikipedia. We are always actively seeking experiential learning opportunities for students, and any recommendations or connections from the Board of Trustees are appreciated.

Health Services

On April 11th, the Chancellor's Office announced that the COVID-19 vaccine will no longer be mandated for students to attend SUNY campus effective for summer courses. This will coincide with the official end of the national public health emergency. Moving forward, COVID-19 vaccinations will be strongly encouraged for students, which is consistent with other viruses including influenza and monkeypox. Faculty and staff will also be encouraged to stay up to date on vaccinations. Health Services will have COVID-19 tests and PPE available and will continue to deliver communications and programming around health and wellness efforts.

Records and Registration

Jonathan Coller-Takahashi has been hired into the Registrar role and will begin on April 24, 2023. Jonathan has nearly 15 years of professional experience in higher education in both public and private settings. Having served in faculty and leadership capacities, he brings a great deal of knowledge and experience in academics and student support to the table.

11. Announcement of the Monthly May 2023 Meeting

Monday, May 15, 2023, at 3:30 p.m.

12. Executive Session

To discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Motion: Mr. Bohnsack; **Seconded:** Mr. Markou

Vote: Yes - 9; No - 0; Abstention(s) - 0

Resolution: Accepted

Entered Executive Session at: 4:29 p.m.

Motion: Mr. Schneier; **Seconded:** Mr. Bohnsack

Vote: Yes - 9; No - 0; Abstention(s) - 0

Resolution: Accepted

Exited Executive Sessions at: 4:59 p.m.

Resolutions:

a. Resolution No. 0423-2230 Designation of Peace Officer(s)

Motion: Mr. Markou; **Seconded:** Mr. Bohnsack

Vote: Yes - 9; No - 0; Abstention(s) - 0

Resolution: Accepted

b. Resolution No. 0423-2231 Peace Officer Firearm Designation

Motion: Ms. Davis; **Seconded:** Ms. Lee

Vote: Yes - 9; No - 0; Abstention(s) - 0

Resolution: Accepted

Adjournment:

Motion: Mr. Schneier; **Seconded:** Mr. Markou

Vote: Yes - 9; No - 0; Abstention(s) - 0

Resolution Accepted

Adjournment at: 5:03 p.m.

Peter O'Hara

Peter O'Hara
Chairman, Board of Trustees

Mary E. Garafalo

Mary E. Garafalo
Executive Secretary to the Board

CONSENT AGENDA

April 17, 2023

Approval of the Minutes from March 20, 2023, Board Meeting

Capital Fund Expenditure

Warrant No. 49, Renovations and Improvement C06138

Operating Warrant Approval

Warrant No. 03-23, Operating Warrant