

BOARD MEETING

*For the regular meeting of the Board of Trustees of Columbia-Greene Community College was held on **Monday, March 20, 2023, at 4:00 p.m.** or thereafter in **Room 614** on the College campus, 4400 Route 23 Hudson, New York. The following matters were submitted for consideration and action.*

Present: Bruce Bohnsack, Vice Chairman, Doreen Davis, Kelly Konsul, Maryanne Lee, Charlie Millar, Ned Schneier, and Bryant Morales, Student Trustee

Excused: Peter Markou and Peter O'Hara

Others Present: Carlee Drummer, President; George Timmons, Provost and Senior Vice President for Academic and Student Affairs; Dianne Topple, Vice President of Administration and Chief Financial Officer; and Mary Garafalo, Secretary to the Board of Trustees

1. **Call to Order, 4:03 p.m.**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Request for Approval of Agenda**
Motion: Ms. Lee; **Seconded:** Mr. Millar
Vote: Yes - 7; No - 0; Abstention(s) - 0
Resolution: Accepted
5. **Request for Approval of the Items in the Consent Agenda**
Motion: Mr. Schneier; **Seconded:** Ms. Davis
Vote: Yes - 7; No - 0; Abstention(s) - 0
Resolution: Accepted
6. **Introduction of Guests and Items from the Floor**

7. Resolutions

a. Resolution 0323-2227 Approval of Promotion, Sabbatical and Tenure

Motion: Mr. Millar; Seconded: Ms. Konsul

Vote: Yes - 7; No - 0; Abstention(s) - 0

Resolution: Accepted

b. Resolution 0323-2228 Approval of Discontinuance of the Computer Graphics & Design Certificate

WHEREAS, the Board of Trustees of Columbia-Greene Community College must be advised of all curricula to be discontinued at this institution; and

WHEREAS, the Curriculum Committee, the Faculty Council, and Board of Trustees have examined the factors leading to the proposed discontinuance of the Computer Graphics & Design Certificate; and

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Columbia-Greene Community College supports the discontinuance of this program and submission of this request to SUNY and the New York State Education Department.

Motion: Ms. Davis; Seconded: Mr. Millar

Vote: Yes - 7; No - 0; Abstention(s) - 0

Resolution: Accepted

8. President's Report

President Drummer reported:

Middle States

The countdown is on to the Middle States Accreditation Visit that officially begins one week from today. That said, thunderous applause to our intrepid Steering Committee Co-chairs Casey O'Brien and Steve Gavlik who have been fielding hundreds of questions from the Site Visit Evaluation Team since the end of January. President Drummer invited the Board of Trustees to join the welcoming reception on Sunday, March 25, starting at 4 p.m. in the Kaaterskill Gallery by the Library. The meeting schedule is still in flux, and we will notify everyone upon its completion.

More Accolades

Heartfelt thanks to Drew Ledoux who has assumed oversight of the Records and Registration Office. A search is currently underway for her replacement.

Admissions Open House

Admissions will be hosting its spring Open House this Saturday, March 25, from 9 a.m. to noon. Nearly all of the faculty will be on hand to provide information and, in some cases,

hands-on demonstrations about their programs. Enrollment remains at a 10 percent increase in headcount and 13 percent increase in FTE.

Budget Advocacy

The “One House” budgets have been released, and the community college sector appears to be in good shape. President Drummer sent messages to our elected officials, thanking them for their support of the 100 percent funding floor allocated in FY 2022 – 2023; along with the four percent increase to help offset inflationary impacts and other costs vital to delivering first-rate programs and services; and \$60 million for enrollment, student support, and workforce initiatives.

Chancellor King Visit

SUNY Chancellor King will be visiting the campus on Tuesday, May 2. Please save this date, we will confirm details as soon as we have them.

NYCCT Meeting

New York Community College Trustees’ gathering at Hudson Valley Community College on April 22 from 9 a.m. to 3 p.m. with lunch served at noon. Please let Mary know if you will be able to join President Drummer at this meeting.

9. Trustees Report

Student Trustee, Bryant Morales reported:

Athletics

Baseball's Spring season will kick-off with a home game this Thursday at 3:00 p.m. against Dutchess Community College. Softball's Spring season will kick-off with an away game tomorrow at 3:00 p.m. against Hudson Valley Community College. Both teams have full rosters and are looking strong.

Student Activities

- Psychology Club is planning to bring 14 students to the SUNY Undergraduate Research Conference on Friday, April 14 at SUNY Maritime College.
- The Gaming Club has been the most active club this semester with hosting weekly meetup and on March 9, learn how to Play Dungeons and Dragons.
- All graduating students are encouraged to apply to be Student Speaker or National Anthem Performer at the 2023 Commencement.
- Student Activities is co-hosting Transfer Day with the Advising Office on Wednesday, March 22. This event will welcome 6 College representatives, Transfer Trivia, and a pizza lunch for attendees.
- The Student Senate is looking forward to participating in the Middle States visit to provide student perspective at a session with the College's Accreditation Team.

The budget process for the 2023-2024 Student Activity Fee will begin in April. The Student Senate will review budget requests and put together a fiscal plan for next year's monies.

10. Vice President's Report

a. Vice President of Administration, Dianne Topples reported:

The One House Bills were released and are positive news and an optimistic sign of where the Enacted Budget could land regarding support for SUNY. Both the Assembly and the Senate reject the 20% holdback language, and both include additional operating aid above the funding floor.

b. Provost and Senior Vice President for Academic and Student Affairs, George Timmons reported:

Academic Affairs

With the retirement of Dan Connor and the lack of enrollment (zero students in the program), the Computer Graphics and Design Certificate discontinuance is necessary. Thus, we have included a resolution in the Board material for discontinuance.

Student Development

Accessibility Services

Organized by Catherine Carlson and her counterparts at SUNY Delhi and Bard, the CGCC's annual "*It's All in the Planning!*" This conference will take place this Thursday, March 23, from 8 a.m. to 1:30 p.m. This event is designed to equip high school-aged students with disabilities with the tools and techniques to transition into higher education by providing a series of conference sessions. Students and staff from Catskill High School, Hudson High School, and Red Hook High School are slated to attend.

Career Success and Experiential Learning

Career Success is partnering with the Continuing Education Professional Development Office and Workforce Investment to pilot a SUNY micro-credential program for high school students enrolled in the Hudson Life Skills Class. With assistance from Catherine Carlson, the curriculum is being enhanced to provide the necessary support for this specialized audience. Local employers will be featured as guest speakers, including representatives from Columbia Memorial, Ginsberg's, and Herrington's

Records and Registration

We are posting a job announcement for the Associate for Records and Registration position this week. We are finalizing the search process for a new Registrar. The second round of interviews is slated to occur within the next week, and we hope to make an offer by the end of this month.

Student Success

There have been nearly 500 student logins for the brand-new Virtual Student Success Center semester. The virtual space hosts a variety of resources and guides for students and allows them to connect with SSC staff and tutors via live chat sessions, Zoom meetings, discussion boards, and online request forms. Student Success and Career Success Offices are collaborating to build a career navigation module where students can complete activities that guide them through exploring their strengths, interests, and majors related to their career goals.

Programming is being codified to support students preparing for the end of the semester. Final exam prep, academic writing, and study technique workshops will be delivered, along with academic coaching opportunities and de-stress activities.

11. Announcement of the April 2023 Meeting

Monday, April 17, 2023, at 3:30 p.m.

12. Adjournment:

Motion: Mr. Millar; **Seconded:** Ms. Davis

Vote: Yes - 7; No - 0; Abstention(s) - 0

Resolution Accepted

Adjournment at: 4:31 p.m.

Bruce Bohnsack

Bruce Bohnsack
Vice Chairman, Board of Trustees

Mary E. Garafalo

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Executive Secretary to the Board

CONSENT AGENDA

March 20, 2023

Approval of the Minutes from March 9, 2023, Board Meeting

Capital Fund Expenditures

Warrant No. 48, Renovations and Improvement C06138

Operating Warrant Approval

Warrant No. 02-23, Operating Warrant