

BOARD MEETING

*For the regular meeting of the Board of Trustees of Columbia-Greene Community College was held on **Monday, May 15, 2023, at 4:00 p.m.** or thereafter in **Room 614** on the College campus, 4400 Route 23 Hudson, New York. The following matters were submitted for consideration and action.*

Present: Peter O'Hara, Chairman; Bruce Bohnsack, Doreen Davis, Kelly Konsul, Maryanne Lee, Peter Markou, Charlie Millar, and Ned Schneier

Excused: Bryant Morales, Student Trustee

Others Present: Carlee Drummer, President; George Timmons, Provost and Senior Vice President for Academic and Student Affairs; Dianne Toppie, Vice President of Administration and Chief Financial Officer; and Mary Garafalo, Secretary to the Board of Trustees

1. **Call to Order, 4:02 p.m.**
2. **Roll Call, quorum present**
3. **Pledge of Allegiance**
4. **Request for Approval of Agenda**
Motion: Mr. Markou; **Seconded:** Ms. Lee
Vote: Yes - 8; No - 0; Abstention(s) - 0
5. **Request for Approval of the Items in the Consent Agenda**
Motion: Mr. Bohnsack; **Seconded:** Mr. Schneier
Vote: Yes - 8; No - 0; Abstention(s) - 0
6. **Introduction of Guests and Items from the Floor**
7. **Resolution**
Resolution No. 0423-2229 Amend Board Policy - Committee Change
WHEREAS, the Board of Trustees of Columbia-Greene Community College has reviewed the five standing committees of:
 - Budget and Finance
 - Building and Site
 - Planning and Curriculum
 - Personnel

- Student Relations

WHEREAS the Board determined that these committees be consolidated into the following committees:

- Academic Quality
- Finance
- Personnel

WHEREAS, all the elements of the original committees have been consolidated into the proposed committees,

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Columbia-Greene Community College approves the consolidated committees.

Motion: Mr. Markou; **Seconded:** Ms. Lee

Vote: Yes - 8; No - 0; Abstention(s) - 0

Resolution: Accepted

8. **President's Report**

a. Assistant Professor of Business, Stacey Hills – New Visions Program

The New Visions Program is a partnership with CIHS and Questar. This program is the honors level of the Questar program. Students will receive a comprehensive overview of the fields of Business, Finance, and Accounting. Students who complete this program will receive 15 C-GCC college credits. They will also be receiving high school credits in Participation in Government, Economics, English 12 Honors, Business, and Accounting.

This program will take a full year to complete. We currently have six students interested.

Also, this semester we have a partnership with the Office of Community Engagement & Operation Unite. This Microsoft Office Micro-Credential is a career focused program which is grant funded.

The program has three instructors and 15 students currently enrolled. Upon completing this class, they will receive credit for a CI 105 class.

b. President, Carlee Drummer reported:

Commencement

The C-GCC Commencement was an extraordinary celebration on Saturday! We had the honor of having Chancellor King as our keynote speaker and a bonus was his presentation of the three Chancellor's Awards for Excellence in Teaching, Professional Service, and Classified Service. Many thanks to the Trustees who were able to join us — Bruce Bohnsack, Doreen Davis, Maryanne Lee, and Charlie Millar. Thanks as well to Dr. Stacey Hills for delivering inspiring remarks to the Class of 2023. Overall, we ended the semester and the academic year on an extremely high note!

Summer Enrollment

As of this morning, summer enrollment is up 40 percent and fall enrollment is also positive, showing a seven percent increase.

Green Haven Graduation

President Drummer, Provost Timmons, and Dean Ledoux attended the first Commencement ceremony at the Green Haven Correctional Facility in Stormville. Seven inmates earned their associate degrees in Individual Studies. A moving keynote speech delivered by Bryonn Bain, a Tony-nominated storyteller and poet who has performed to sold out houses at the Apollo Theater, Lincoln Center, and Carnegie Hall. He will be live streaming his first Broadway show, “Lyrics from Lockdown” to prisons nationwide later this year.

The Valedictorian, Jose C. Rodriguez III, shared the most moving remarks of the day when he said, “I want to say that I did not do this just for me. I did this for all those I have hurt by my past actions. I did this for my family . . . I did this for the man I call ‘Dad.’ Even though you are not here, I know you are still watching. I kept my promise. I told you I would get this.”

Achieving the Dream News

President Drummer and Ellen Kennedy, the President of Berkshire Community College, have been asked by Achieving the Dream to present at the fall ACCT Leadership Congress this October in Las Vegas. They will share how our institutions have benefited from the ATD experience – and the valuable partnership we have formed as a result.

Hudson Athens Lighthouse

The College has formed a new partnership with the Hudson Athens Lighthouse. Earlier this month, Dr. Nicole Childrose, Gloria Houg, and Amanda Karch traveled to the Lighthouse to become acquainted with the facility as they will be offering classes this fall using the Lighthouse as a backdrop in history, art, and community engagement.

Kudos

Kudos to Deans Ledoux and O’Brien for being selected to participate in the SUNY College Leadership Academy. This opportunity will provide the chance for them to increase their knowledge about change management concepts and student success.

Congrats to Dr. Nicole Childrose as well for her admission to the SUNY SAIL Summer Academy where she will network with fellow SUNY higher education colleagues and develop innovative leadership skills.

Save the Dates

The annual Hole-in-One for Education sponsored by the Columbia-Greene Community College Foundation will be at the Columbia Golf & Country Club on June 2, 2023.

On August 22, 2023, Columbia-Greene will open the academic year with the All-College Meeting. Immediately following the meeting, the College will host a Retirement Lunch Celebration to honor the twenty-three retirees who have departed between 2022 and this spring.

9. Trustees Report

Chairman O'Hara advised the trustees, that this part of the agenda that they would give their committee reports.

10. Vice President's Report**a. Vice President for Administration, Dianne Topple reported:**

Vice President Topple will be presenting the budget to the Board at the Finance Committee meeting on June 19. A quorum is mandatory for the acceptance of this budget approval.

Columbia County Finance Committee will be reviewing the C-GCC budget on Thursday, July 26 and Greene County Resource Committee will be reviewing our budget on Wednesday, August 2.

We will be scheduling a retreat meeting with the board for the reviewing of the budget before the next monthly board meeting on June 19.

b. Provost and Senior Vice President for Academic and Student Affairs, George Timmons reported:**Academic Affairs**

Students from our Construction Technology Program met with local employers in the building trades to learn more about internship and employment opportunities.

Representatives from Cavagnaro Construction, NYS Parks, CP Akers, Claverack Builders, Build Hudson, PCG Millwork, and Williams Lumber attended the event.

On May 1, C-GCC hosted its first in-person Phi Theta Kappa Induction Ceremony since 2019. Fourteen students were inducted into the College's chapter of the international honor society for 2-year colleges. Special thanks to PTK Advisors Dr. Paula Shelly, Assistant Professor of Business; and Michael Cotrone, Assistant Professor of Biological Sciences, for organizing the event.

Congratulations are in order for Lisa Sullivan, Human Services student, for earning the 'All-USA PTK Award. Lisa's award was presented to her along with other recipients from across the state at the SUNY PTK Award Ceremony on April 24. She was recognized at the ceremony for her efforts in compiling an interagency resource guide for individuals who reside in the Twin Counties.

On May 3, the Provost, Dean of Academic Affairs, and members of the nursing division visited SUNY Adirondack's Simulation Laboratory to develop ideas for how C-GCC can expand in this space. Currently, C-GCC offers simulated clinical experiences in a dedicated room, but there is an opportunity for expansion. Simulation technology can provide students with the opportunity to observe cases before entering clinical and offer experiences that they may not otherwise encounter in the clinical setting. To address the nursing shortage earlier this month, New York State passed a bill allowing colleges to offer up to one-third of their clinical experiences in a simulated setting. The New York State Education Department will oversee the state's expansion into simulation technology, ensuring quality while affording more flexibility for clinical placement.

Both our Construction Technology and Computer Science programs went through assessments of the major this year. The external evaluators for these program assessment, visited the campus to prepare written reports that will identify strengths and opportunities for improvement. We look forward to receiving the external evaluators' reports later this month, and we will share preliminary findings with the Board soon.

Members of the ATD Team visited Berkshire Community College, and an ATD Cohort member. The event's purpose was to share best practices (writing across the curriculum and building internal articulation agreements between credit and non-credit programming), establish quarterly meetings, and explore opportunities for expanding our partnership.

Student Development Updates

Athletics

The Baseball and Softball Seasons ended with the conclusion of the Spring semester.

Twins Baseball Team earned wins for six out of twenty-seven games, and Twins Softball earned wins for four out of twenty games for the 2023 season.

End-of-year awards were issued to scholar athletes to acknowledge their accomplishments in the classroom and on the field. Jordan Wyant, a first-year softball player enrolled in Individual Studies, earned the Freshman Scholar Award. Class of 2023 Education graduate Matthew Damon earned the Sophomore Scholar Award.

The Athletics Department is recruiting a Men's Basketball Coach for the 2023-24 season. Coach Joe Ross recently submitted his resignation, and we are grateful for his contributions to restoring the Men's Basketball Team after coming on board in 2022.

Career Success

On May 2, the Office of Career Success, in collaboration with the Offices of Community Engagement and Workforce Investment, hosted an 'Interview Discovery and Practice' event for the Hudson Life Skills Students. These students are completing activities to earn the SUNY micro credential for Workplace Professionalism. Each student spent about 5 minutes meeting with an interview coach to practice responding to questions typically asked during a job interview.

Health Services

Last month, Twin County Recovery Services was awarded a \$76,000.00 grant in response to the New York State College Prevention Initiative. This award will be used to hire a prevention specialist to provide health and wellness educational awareness opportunities and counseling support to those struggling with alcohol and drug dependency. We are grateful to TCRS for their ongoing commitment to the College and the students we serve.

Student Success

The Offices of Accessibility Services, Library, Student Activities, and Student Success hosted a dynamic line-up of end-of-semester "Cram Jam" programming. The "Cram Jam" included tutoring/study sessions, stress-release and sensory activities, coaching opportunities, and mindfulness walks to support students during busy time of year. The Student Success Center offered extended hours and healthy snacks in the lead-up to final exams.

Student Activities and Leadership Development

On May 2, the Office of Student Activities and Leadership Development hosted the annual spring picnic in the cafeteria. Students, faculty, and staff enjoyed a BBQ lunch, games, raffles, and a photo booth. Over \$300.00 was raised for the Student Veterans Club' Car Smash', which occurred simultaneously to the picnic. Proceeds will support the Maurice and Charlie Catel Veterans Memorial Scholarship.

On Saturday, June 3, C-GCC will participate in the 2023 OutHudson Annual LGBTQIA+ Pride Parade. This year's theme is "On the Road Again". The parade kicks off on Warren Street and 7th Street Park.

On Saturday, June 17, the Student Veterans Club will host the annual Veterans Stand Down Military Appreciation Event. This event is in collaboration with the Greene County Blue Star Mothers and Columbia County Veterans Service Organization. The program will begin at 9:00 a.m. on the South Lawn.

11. Announcement of the Monthly June 2023 Meeting

Monday, June 19, 2023, at 3:30 p.m.

12. Executive Session

To discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Motion: Mr. Markou; **Seconded:** Mr. Bohnsack

Vote: Yes - 8; No - 0; Abstention(s) - 0

Entered Executive Session at: 4:41 p.m.

Motion: Mr. Bohnsack; **Seconded:** Ms. Davis

Vote: Yes - 8; No - 0; Abstention(s) - 0

Exited Executive Sessions at: 5:41 p.m.

Adjournment:

Motion: Ms. Lee; **Seconded:** Ms. Konsul

Vote: Yes - 8; No - 0; Abstention(s) – 0

Adjournment at: 5:42 p.m.

Peter O'Hara

Peter O'Hara
Chairman, Board of Trustees

Mary E. Garafalo

Mary E. Garafalo
Executive Secretary to the Board

CONSENT AGENDA

May 15, 2023

Approval of the Minutes from April 17, 2023, Board Meeting

Operating Warrant Approval

Warrant No. 04-23, Operating Warrant