

BOARD MEETING

*For the regular meeting of the Board of Trustees of Columbia-Greene Community College on **Monday, June 19, 2023, at 4:00 p.m. in Room 614** on the College campus, 4400 Route 23 Hudson, New York.*

The following matters were submitted for consideration and action.

Present: Peter O'Hara, Chairman; Bruce Bohnsack, Doreen Davis, Kelly Konsul, Maryanne Lee, Peter Markou, Charlie Millar, and Ned Schneier

Excused: Bryant Morales, Student Trustee

Others Present: Carlee Drummer, President; George Timmons, Provost and Senior Vice President for Academic and Student Affairs; Dianne Topple, Vice President of Administration and Chief Financial Officer; and Mary Garafalo, Secretary to the Board of Trustees

1. **Call to Order, 4:00 p.m.**
2. **Roll Call, quorum present**
3. **Pledge of Allegiance**
4. **Request for Approval of Agenda**
Motion: Mr. Markou; **Seconded:** Mr. Bohnsack
Vote: Yes - 8; No - 0; Abstention(s) - 0
Resolution: Accepted
5. **Request for Approval of the Items in the Consent Agenda**
Motion: Mr. Schneier; **Seconded:** Mr. Markou
Vote: Yes - 8; No - 0; Abstention(s) - 0
Resolution: Accepted
6. **Introduction of Guests and Items from the Floor**
7. **Moment of Silence**
Anna Jo Bundy
Maurice Whelan

8. Resolutions

a. Resolution No. 0623-2230 Approve the 2023-2024 Proposed Operating Budget of the College

WHEREAS, it is the responsibility and duty of the Board of Trustees of community colleges to approve budgets for colleges under Section 604.2, Codes, Rules and Regulations of the State of New York, 8 Education (B); and

WHEREAS, an operating budget for Columbia-Greene Community College for 2023-2024 has been prepared under the guidance of the President for presentation to the Board for approval; and

WHEREAS, the College is proposing an operating budget in the amount of \$20,120,082;

THEREFORE, BE IT RESOLVED that the attached 2023-2024 Operating Budget of the College in the amount of \$20,120,082 be approved and subsequently be submitted to the sponsors and to the State University of New York for their approval.

Motion: Mr. Millar; **Seconded:** Mr. Bohnsack

Vote: Yes - 8; No - 0; Abstention(s)- 0

Resolution: Accepted

b. Resolution No. 0623-2231 Approve the 2023-2024 Tuition and Fee Schedule

WHEREAS, it is the responsibility and duty of the Board of Trustees of community colleges to establish tuition and fees under Section 604.2, Codes, Rules, and Regulations of the State of New York, 8 Education (B); and

WHEREAS, it is the intent of the Board that tuition and fees remain nominal to attract local students to the college; and

WHEREAS, the College recommends the adoption of the attached schedule of tuition and fees;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Columbia-Greene Community College agree that the attached schedule of tuition and fees for 2023-2024 be approved for submission to the Counties with a recommendation for their approval.

Motion: Mr. Markou; **Seconded:** Ms. Davis

Vote: Yes - 8; No - 0; Abstention(s) - 0

Resolution: Accepted

c. Resolution No. 0623-2232 to Approve the Collective Bargaining Agreement with AFSCME, AFL-CIO, Local 3662, Council 66

WHEREAS, all collective bargaining agreements with personnel and associations at the College must be approved by the Board of Trustees of Columbia-Greene Community College; and

WHEREAS, parties representing the Board of Trustees and the Columbia-Greene Community College AFSCME, AFL-CIO, Local 3662, Council 66 have bargained in good faith and agreed to amend the bargaining agreement which ended August 31, 2021; and

WHEREAS, the new agreement will expire August 31, 2026; and

WHEREAS, these amendments have been approved by the membership of Council 66;

THEREFORE, BE IT RESOLVED that the Board of Trustees of Columbia-Greene Community College agrees to the conditions of employment so stated in this agreement and authorizes the Chairman of the Board of Trustees and the President to execute this agreement by their signatures.

Motion: Ms. Davis; **Seconded:** Ms. Lee

Vote: Yes - 8; No - 0; Abstention(s) - 0

Resolution: Accepted

d. Resolution No. 0623-2233 to Approve the Discontinuance of the Automotive Technology A.A.S. Degree Program

WHEREAS, the Board of Trustees of Columbia-Greene Community College must be advised of all curricula to be discontinued at this institution; and

WHEREAS, the Curriculum Committee, the Faculty Council, and Board of Trustees have examined the factors leading to the proposed discontinuance of the Automotive Technology A.A.S. Degree Program; and

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Columbia-Greene Community College supports the discontinuance of this program and submission of this request to SUNY and the New York State Education Department.

Motion: Mr. Schneider; **Seconded:** Mr. Bohnsack

Vote: Yes - 8; No - 0; Abstention(s) - 0

Resolution: Accepted

e. Approval of the Slate of Officers for the Board of Trustees – effective September 2023:

Peter O’Hara – Chairman
Maryanne Lee – Vice Chairman
Doreen Davis – Secretary

Motion: Mr. Millar; **Seconded:** Mr. Bohnsack

Vote: Yes - 8; No - 0; Abstention(s) - 0

9. President’s Report

Chief Information Officer, Matthew Hertzog

Mr. Hertzog gave a powerpoint presentation on CampusWorks Annual Report.

There have been sufficient network changes to our system. Many changes pertained to and including effecting our website.

Some changes that were made:

- Completion of the Bright Space migration.
- New website was deployed.
- College’s new URL was established.
- Helpdesk imaging of new laptops for deployment were completed.
- A helpdesk request system was deployed.

Upcoming projects:

- Banner Optimization
- Printer Management System Deployed
- Email domain name change to columbiagreene.edu

The trustees were very impressed with the achievements and look forward to the future projects at C-GCC.

President Drummer reported:

Veterans’ Stand Down

The College hosted its first Veterans’ Stand Down on Saturday in the Dining Hall and the Gymnasium. A “Stand Down” refers to a community-based program to provide Veterans with vital resources and information. Some 25 organizations participated including the Columbia County Department of Health, Greener Pathways, Hilscher and Hilscher Law Office, Office of the Aging, and the various military branches. Assemblymember Didi Barrett and Greene County Legislator Ed Bloomer showed their support by attending, along with representatives from Senator Hinchey and Congressman Molinaro’s offices. “Jarrod”, a rock band with Veteran musicians, provided classic rock music, and the Veterans and their families attending received food and the opportunity to win door prizes provided by the Greene County Blue Star Mothers. Heartfelt thanks to Kevin Kropp, Columbia-Greene’s Assistant Director of Admissions and the Advisor for Veteran and Military Affairs, for spending countless hours planning and organizing this vital event.

Summer Enrollment

As of this morning, summer enrollment is up 45 percent.

Achieving the Dream News

Ellen Kennedy, the President of Berkshire Community College, and President Drummer have been asked by Achieving the Dream to present at the fall ACCT Leadership Congress this October in Las Vegas. They will share how our institutions have benefited from the ATD experience – and the valuable partnership we have formed as a result. President Kennedy and President Drummer must be accompanied by a Trustee in order to participate.

Related to the upcoming presentation in Las Vegas, the board was given a lovely article that appears in the June issue of ATD's *Network Connection* featuring Professor Matthew Kenny who describes his amazing journey to build community partnerships this past year.

Tiny House on the Road

Columbia-Greene and Habitat for Humanity will be working together this summer to promote and auction the Tiny House built by the Building Construction Technology students. Habitat for Humanity will be taking the Tiny House “on the road” to various summer venues such as Chatham Day and the Greene County Youth Fair to generate interest. In September, the College and Habitat will host an on-campus event featuring the auction of the house. Proceeds from the auction will be split between Habitat and the Columbia-Greene Community College Foundation.

“Think College Transition”

Last week Columbia-Greene celebrated Hudson High School’s Life Skills Class and their completion of the ***Think College Transition*** class and ***Workplace Professionalism Microcredential*** at Columbia-Greene Community College. These students worked diligently all year through a program designed to prepare them to enter into a college experience or start their journey in the workforce. Many thanks to Amanda Karch, Danielle Palleschi, and Kelly Ann Radzik who worked tirelessly to enable these students to succeed and for organizing the graduation ceremony.

Opportunity for Community Excellence Award

CoArc has selected Columbia-Greene to receive the Opportunity for Community Excellence Award. Each year the organization selects a community partner that “has gone above and beyond helping CoArc achieve its mission in one form or another”. CoArc leadership states, “The College was instrumental in assisting us with getting the CoArc Café up and running. We could not have done it without this assistance”. Vice President Topple will be accepting the award on June 26, 2023, during CoArc’s Annual Meeting.

Updates

Dr. Gladys Cruz, District Superintendent of Questar III, has been elected the new President of the School Superintendents' Association, the leading national organization for public school superintendents.

Congratulations to Amanda Karch and Danielle Palleschi for completing the year-long Leadership Program sponsored by the Columbia and Greene Counties' Chambers of Commerce. Columbia-Greene hosted the graduation ceremony last Thursday.

This morning, Anna Cortese, a retired nursing faculty member, was a guest DJ this morning on SiriusXM's Beatles Channel. She curated four of her favorite Beatles' tunes that included "Eight Days a Week".

Save the Dates

The All-College Meeting to kick off the 2024 academic year will be Tuesday, August 22, 2023, starting at 9 a.m. At noon we will be celebrating the 23 employees who have retired between 2020 and 2023 with a special luncheon.

Miscellany

President Drummer has been invited to participate in a CASE (Council for the Advancement and Support of Education) Taskforce to study the importance of expanding CASE's global reach. The Taskforce, comprising 12 individuals who are CASE Board members and leaders in higher education, it will be chaired by Dr. Andy Hamilton, President of New York University. President Drummer's role will be to represent the nation's community colleges and share best practices in marketing and fundraising from our sector.

Farewell, George . . . per President Drummer:

"Today is bittersweet for me as this is Provost Timmons' last Board meeting before he heads off to Massachusetts. George, I cannot begin to tell you how much I have enjoyed working with you these past four years. I have learned so much from you and wish you nothing but the best as you open this next exciting chapter in your life. In the words of Ritu Ghatoury, "Goodbyes make you think. They make you realize what you've had, what you've lost, and what you've taken for granted." Even more simply comes this observation by Charlie Brown, "Goodbye always makes my throat hurt."

10. Trustees Report

Chairman O'Hara requested for a Public Comment be added to our agenda. We will let those who want to be heard, to speak for 2 minutes. The trustees are interested in concerns, but will not respond to the conversation. Speakers shall observe the commonly accepted rules of courtesy, decorum, dignity, and good taste.

11. Vice Presidents' Report:

a. Vice President of Administration and Chief Financial Officer, Dianne Topple:

Vice President Topple acknowledged the final documentation for the staff collective bargaining agreement approval. Ms. Topple appreciated the time that was given for this contract to be complete.

Also, Ms. Topple gave her Finance Report at the Finance Committee Meeting.

b. Provost and Senior Vice President for Academic and Student Affairs, George Timmons gave his final report for C-GCC:

Academic Affairs

The College is working in partnership with Nick Zachos of Build Hudson to develop a career training institute in Construction Technology. The program will recruit students from local high schools, specifically students of color, women, and members of the LGBTQIA+ community. We will meet with Susan Danziger, investor, and founder of Eutopia Holdings, to discuss scholarship opportunities.

The Dean of Academic Affairs, Dr. Casey O'Brien, attended the SUNY Chief Academic Officers conference in Corning earlier this month. Key takeaways from the meeting included plans to incorporate the College's micro-credentials into the NYS Department of Labor's Virtual Career Center, optimizing artificial intelligence for teaching and learning, inclusive teaching and ensuring quality in DEISJ content delivery, and SUNY's transformational initiative funding. In addition, C-GCC will be improving its prior learning assessment processes to help drive enrollment and attract more adult learners to the College.

The College has narrowed its interview process to two vendors who will help digitize and automate our course catalog and curriculum processes. The final demo is scheduled for next week, and the College plans to secure a vendor within the next few weeks. Implementation will begin early in the Fall semester.

During a poster presentation in the student court, students from Dr. Rebecca Pinder's River Ecology class presented their research to fellow students, faculty, staff, and community members. Many people from across the college community attended the event, and the College plans to offer more research-based community events in the upcoming academic year to provide students with more opportunities for original research which aligns well with Chancellor King's research and scholarship agenda.

Last week, the nursing division and senior leadership presented Adjunct Instructor Arlene Walch with the Chancellor's Award for Excellence in Adjunct Teaching. The Excellence Awards are a recognition of and tribute to these individuals' expertise, dedication, and commitment. Award recipients personify professional excellence and serve as role models for the SUNY community. The College is honored and privileged to have Arlene as a distinguished educator for our nursing students.

Student Affairs Report

Athletics

Progress is well underway in the E-Sports Corner of the new Student Lounge. New computers, gaming consoles, and supporting technology will arrive on campus in time for the Fall 2023 season.

Recruitment efforts continue for the Twins Baseball, Basketball, E-Sports, and Softball Teams for the 2023-2024 year.

The Twin Counties' annual summer basketball league kicks off tomorrow here on campus, and the youth summer camps kick-off is just a few short weeks from now! Camps that will run this year include softball, basketball, and baseball.

Career Success

The 2023 Career Connections Cohort will wrap up its program later this month by completing another round of in-person sessions formatted in the style of a professional conference. The five 2022 Career Connections Cohort members have applied to Columbia-Greene, and three plan to attend in Fall 2023.

Health Services

In May, the New York Department of Health's Bureau of Immunization audited 100 immunization records here on campus to determine compliance with Public Health Law Sections 2165 and 2167, and the records were found to be in compliance. We are deeply grateful to Maria Ostrander, Director of Health Services, for overseeing this vital process.

Student Activities and Leadership Development

The Student Lounge in Room 300 is set to open this fall. Recently, new electrical wiring, flooring, and furniture have been installed. All ordered A/V and technology items will be installed this summer, including brand-new e-sports consoles and video game equipment.

Incoming Fall 2023 students have begun receiving invitations for the College's 'Welcome Days' line-up and orientation sessions, scheduled for June, July, and August.

Current and former students and employees participated in the Annual Out Hudson Pride Parade on June 3rd to celebrate the diversity of voices and identities across the region. This year's parade theme was "On the Road Again", which reflects the ongoing advocacy efforts that'll occur with the pandemic behind us.

Over the weekend, an email was issued to students and employees to raise awareness about the dynamic line-up of programming SUNY has organized to commemorate Juneteenth. Various events will occur over the month, including a virtual Celebration of Hope, Joy, & Liberation; a Reading Session to Celebrate Women Writers; a Juneteenth Choral Celebration; A Family Fun Night; a Speaker Series; and more.

12. Announcement of the Monthly August 2023 Meeting

(There is no board meeting in July.)

Monday, August 21, 2023, at 3:30 p.m.

13. Executive Session

To discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation;

Motion: Ms. Lee; **Seconded:** Mr. Bohnsack

Vote: Yes - 8; No - 0; Abstention(s) – 0

Resolution: Accepted

Entered Executive Session at: 4:56 p.m.

Motion: Ms. Lee; **Seconded:** Ms. Konsul

Vote: Yes - 8; No - 0; Abstention(s) - 0

Resolution: Accepted

Exited Executive Sessions at: 5:33 p.m.

Resolutions:

a. Resolution No. 0822-2219 Approve the Salary Schedule for Administrators and Classified Staff

Motion: Ms. Lee; **Seconded:** Mr. Bohnsack

Vote: Yes - 8; No – 0; Abstention(s) - 0

Resolution: Accepted

b. Resolution No. 0623-2234 Amend Unclassified Professional Titles

Motion: Mr. Millar; **Seconded:** Ms. Davis

Vote: Yes - 8; No - 0; Abstention(s) - 0

Resolution: Accepted

c. Resolution No. 0623-2235 Amend the Policy Manual (Revised Organizational Chart)

Motion: Mr. Bohnsack; **Seconded:** Mr. Schneier

Vote: Yes - 8; No - 0; Abstention(s) - 0

Resolution: Accepted

d. Resolution No. 0623-2236 to Approve the Appointment of an Executive Search Firm for Vice President of Academic Affairs, Student Development, and Strategic Initiatives

Motion: Ms. Konsul; **Seconded:** Ms. Davis

Vote: Yes - 8; No - 0; Abstention(s) – 0

Resolution: Accepted

Adjournment:

Motion: Mr. Millar; **Seconded:** Ms. Lee

Vote: Yes - 8; No - 0; Abstention(s) - 0

Resolution Accepted

Adjournment at: 5:37 p.m.

Peter O'Hara

Peter O'Hara
Chairman, Board of Trustees

Mary E. Garafalo

Mary E. Garafalo
Executive Secretary to the Board

CONSENT AGENDA

June 19, 2023

Approval of the Minutes from May 15, 2023, Board Meeting

Capital Fund Expenditure

Warrant No. 50, Renovations and Improvements C06138

Operating Warrant Approval

Warrant No. 05-23, Operating Warrant