Columbia-Greene
COMMUNITY COLLEGE

BOARD MEETING

*For the regular meeting of the Board of Trustees of Columbia-Greene Community College on **Wednesday, June 16, 2025, at 4:00 p.m**. in **Room 614** on the College campus, 4400 Route 23 Hudson, New York.*
The following matters were submitted for consideration and action.

Present: Peter O'Hara, Chairman; Ed Bloomer, Doreen Davis, Kelly Konsul, Maryanne Lee, Ned Schneier, Susan Timan, and Chloe VanWagner, Student Trustee

Excused: Charlie Millar

Others Present: Carlee Drummer, President; Amanda Bishop, Vice President for Administration and Finance/CFO; Victoria Walsh, Provost, and Senior Vice President; and Mary Garafalo, Secretary to the Board of Trustees

1. **Call to Order, 4:00 p.m.**

2. **Roll Call, quorum present**

3. **Pledge of Allegiance**

4. **Request for Approval of Agenda**
   Motion: Mr. Schneier**; Seconded**: Ms. Davis
   Vote: Yes - 8**;** No - 0**;** Abstention(s) - 0
   Resolution: Accepted

5. **Request for Approval of the Items in the Consent Agenda**
   Motion: Ms. Lee**; Seconded**: Ms. Davis
   Vote: Yes - 8**;** No - 0**;** Abstention(s) - 0
   Resolution: Accepted

6. **Introduction of Guests and Items from the Floor**

7. **Moment of Silence**
   Edward White

8. **Resolutions**

a. Resolution No. 0625-2292 Approve the 2025-2026 Proposed Operating Budget of the College

WHEREAS, it is the responsibility and duty of the Board of Trustees of community colleges to approve budgets for colleges under Section 604.2, Codes, Rules, and Regulations of the State of New York, 8 Education (B); and

WHEREAS, an operating budget for Columbia-Greene Community College for 2025-2026 has been prepared under the guidance of the President for presentation to the Board for approval; and

WHEREAS, the College is proposing an operating budget in the amount of $19,793,532.

THEREFORE, BE IT RESOLVED that the attached 2025-2026 Operating Budget of the College in the amount of $19,793,532 be approved pending resolution from the C-GCC Foundation and subsequently be submitted to the sponsors and to the State University of New York for their approval.

Motion: Ms. Lee; Seconded**:** Mr. Schneier
Vote: Yes - 8; No - 0; Abstention(s) - 0
Resolution: Accepted

b. Resolution No. 0625-2293 Approve the 2025-2026 Tuition and Fee Schedule

WHEREAS, it is the responsibility and duty of the Board of Trustees of community colleges to establish tuition and fees under Section 604.2, Codes, Rules, and Regulations of the State of New York, 8 Education (B); and

WHEREAS, it is the intent of the Board that tuition and fees remain nominal to attract local students to the college; and

WHEREAS, the College recommends the adoption of the attached schedule of tuition and fees.

THEREFORE, BE IT RESOLVED that the Board of Trustees of Columbia-Greene Community College agrees that the attached schedule of tuition and fees for 2025-2026 be approved for submission to the Counties with a recommendation for their approval.

Motion: Ms. Davis; Seconded**:** Mr. Bloomer
Vote: Yes - 8; No - 0; Abstention(s) - 0
Resolution: Accepted

c. **Approval of the Slate of Officers for the Board of Trustees – effective September 2025:**

Chairman: Doreen Davis
Vice Chairman: Charles Millar
Secretary: Kelly Konsul

Motion: Ms. Timan; Seconded**:** Ms. Konsul
Vote: Yes - 8; No -0; Abstention(s) - 0

9. President's Report

President, Carlee Drummer:

Presidential Search Committee

President Drummer thanked Trustee Davis, Dean Ledoux, and the entire search committee for their fine work.

"One Big Beautiful Bill Act" Concerns for Higher Education

- The current legislation cut student Pell Grant eligibility.
- The Bill defines full-time course load as 15 credit hours, an increase from the current law that defines full-time enrollment as 12 credit hours. With this proposed change, students taking 12 credit hours in a term will only receive 80 percent of the Pell Grant maximum.
- The Bill eliminates Pell Grant eligibility for students taking fewer than 8 credit hours.
- Fall 2024, Pell Grants provided assistance to 57% of full-time students and 38% of students enrolled in one to five credits. Based on the Fall 2024 enrollment figures, the College estimates losing money for full-time students and part-time students taking fewer credits than allowed for an estimated loss of funding in Fall 2025.

Carnegie Classification Update

Columbia-Greene has been named an "Opportunity College" by the Carnegie Access and Earnings Classification. Opportunity Colleges have an access ratio higher than 1 and an earnings ratio higher than 1.25. Only 16 % of the nation's community colleges carry this distinction. This recognition relates to the Achieving the Dream work that has been underway since 2021 to foster student success.

Student in the Spotlight

Jayden Cross captured a "Top 5ive Changemaker Award" in the Youth category during a recent celebration at The Wire in Coxsackie. Sponsored by the Capital Region Independent Media, the "Top 5ive Changemaker Awards" recognize outstanding individuals who improve communities in the Albany region.

This is President Drummer's last report to the board, due to her retirement on June 30. President Drummer reflected on the many occurrences which had taken place during her 6 years on campus:

- Still using paper and pencil for applications
- COVID
- Decrease in enrollment.
- Website needing updating.
- (2) cyber attacks

- Completion of the Middle State review
- Being known as the “Best College in the Northeast”

President Drummer very much thanked the administration, staff, and faculty for their support and dedication to C-GCC.

Chairman O’Hara thanked President Drummer for her years’ service and commitment to C-GCC.

10. Trustees Report

Student Trustee, Chloe VanWagner:

Forty students went on an all-expenses paid adventure to Six Flags New England.

The Engagement office is finalizing roll out on asynchronous summer programming as well as preparing to pilot pop up events. Also, the Engagement office confirmed 3 outings for Fall 2025, with student involvement on selecting where we go/what we will do.

Currently, the Engagement office is planning for next year.

11. Provost and Vice President Reports

a. Vice President for Administration and Finance/CFO, Amanda Bishop:

Cash Disbursements for May 2025 totaled $2.5 million. The beginning cash balance was $6 million, with cash receipts for the month amounting to $2.1 million. After accounting for disbursements, the ending cash balance for May was $5.8 million.

The final reported cash balance for the end of May was $5.7 million, which is $329,000 lower than the April ending balance of $6 million.

Federal aid received in May was $55,000.

Total revenue through May stands at $15.8 million, while total expenses have reached $16 million. Compared to the prior year, revenue is ahead by $1.1 million, while expenses are up by $2 million. The increase in expenses is primarily attributed to retirement incentive payouts and workforce reductions, which contributed to benefits expenses being $1.2 million higher than the prior year. Additionally, payroll costs increased by $285,000. Both are driven by accrued vacation and sick time payouts, as well as advance compensation covering half of the upcoming year's salary for retirees who accepted the voluntary separation package.

b. Provost and Senior Vice President for Academic and Student Affairs, Victoria Walsh:

Nursing Programs

Following on from the presentation given at the last board meeting by Dean Powell, Provost Walsh was pleased to update that the LPN Program Proposal has passed the SUNY Program Review Process and has been sent to NYSED Office of the Professions for review. As part of the NYSED’s process there will be a site visit. Depending on the timing of this process, we will start an LPN cohort fall 2025 or spring 2026.

Dean Powell and Assistant Dean Traino are working on a new partnership with ATI which will replace the use of Kaplan across all nursing curricula. Training will be provided to the nursing faculty by ATI over the summer. Dr. Markowitz (Nursing Education Consultant) is working with us on the many changes needed to update our nursing education product.

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Dean Powell has been visiting a number of clinical sites in both counties and beyond to expand our clinical availability. This is critical as we look at program expansion. She is also preparing for our ACEN accreditation.

The redesign of the Nursing Simulation Center is underway. Provost Walsh thanked Dean Powell and Mel Bruschetti for their work on this large-scale project. We have engaged a consultant to work with us on managing the lab space over the summer and getting the simulation space ready for the fall 2025 semester.

Accreditation

At the SUNY CAO meeting last week, we received the news that MSCHE are requiring institutions to begin their Self-Study process three years prior to the next visit. This means that C-GCC will enter the Self-Study Institute for MSCHE in the 2027-2028 academic year. We have a lot of work ahead of us to be ready for this and we are working on an institutional improvement plan.

As part of the MSCHE Substantive Change Process, our two correctional facilities will need to have a site visit from MSCHE. Jon Coller-Takahashi is working on this.

Endings and beginnings

This was Provost Walsh's last update as the Provost of C-GCC. She thanked the Board and the Community for the support and encouragement given to her in this role. In her new role as President, she intends to keep the momentum the College has gained through the Institutional Sustainability Plan. She will continue to support the faculty in their work while we look for a replacement CAO.

12. Announcement of the Monthly August 2025 Meeting

(There is no board meeting in July.)

Monday, August 18, 2025, at 3:30 p.m.

13. Executive Session

To discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Motion: Ms. Lee**; Seconded:** Ms. Timan
Vote: Yes - 8; No - 0; Abstention(s) - 0
Resolution: Accepted
Entered Executive Session at: 4:36 p.m.

Motion: Ms. Timan **; Seconded:** Ms. VanWagner
Vote: Yes - 8; No - 0; Abstention(s) - 0
Resolution: Accepted
Exited Executive Sessions at: 5:00 p.m.
Resolutions:

a. **Resolution No. 0625-2294 Approval of New C-GCC President's Contract**
   Motion: Ms. Lee; **Seconded:** Ms. Konsul
   Vote: Yes - 8; No; Abstention(s) - 0
   Resolution Accepted

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b. Resolution No. 0625-2295 Approval of Contract Review
Motion: Ms. Davis**; Seconded:** Mr. Schneier
Vote: Yes – 8; No – 0; Abstention(s) - 0
Resolution Accepted

Adjournment:
Motion: ALL **; Seconded:** ALL
Vote: Yes - 8; No - 0; Abstention(s) - 0
Resolution Accepted
Adjournment at: 5:02 p.m.

___________*Peter O'Hara*__________
Peter O'Hara
Chairman, Board of Trustees

______________*Mary E. Garafalo*____________
Mary E. Garafalo
Executive Secretary to the Board

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CONSENT AGENDA

June 16, 2025

Approval of the Minutes of May 19, 2025, Board Meeting

Capital Fund Expenditure

Warrant No. 05-25, Renovations, and Improvements C06138