



BOARD MINUTES

For the regular meeting of the Board of Trustees of Columbia-Greene Community College on Monday, October 20, 2025, at 3:30pm in Room 614 on the College campus, 4400 Route 23 Hudson, New York. The following matters were submitted for consideration and action:

Present: Ed Bloomer, Mackenzie Campbell, Doreen Davis, Kelly Konsul, Charlie Millar, Peter O'Hara, Ned Schneier, Susan Timan

Absent Excused: Joseph Giovannelli

Others Present: Amanda Bishop, Victoria Walsh, Mel Bruschetti, Racheal Chubb, Jon Collier-Takahashi, Carl Nabozny, Maria Ostrander, Joel Phelps, Mike Phippen, Latasha Powell, Caitlin Twomey, Stacey Hills, Erik Swift, Wendy Rhodes

1. Call to Order: 3:30pm

2. Roll Call

3. Pledge of Allegiance

4. Request for Approval of Agenda

Motion: Peter O'Hara **Seconded:** Kelly Konsul

In Favor: 8 **Against:** 0 **Abstentions:** 0

The motion is accepted

5. Request for Approval of the Items in the Consent Agenda

Motion: Kelly Konsul **Seconded:** Peter O'Hara

In Favor: 8 **Against:** 0 **Abstentions:** 0

The motion is accepted

6. Introduction of Guests

7. Chair's Report

The Scholars' Ball raised significant funding, with the Raise a Paddle component bringing in over \$40,000. Other trustees offered their kudos for a wonderful evening, and Drew Ledoux, Christine Perry, Austin Sullivan and Caitlin Stickles were specifically thanked for their efforts. The by-laws are being updated and will be presented soon for approval. The Chair thanked the board for completing the board



assessment. To meet MSCHE standards, board development needs to be consistent and timely, and a plan is in place for regular presentations on key topics.

Resolution No. 1025-2314 Designating Trustee Emeritus Status to Maryanne Lee

WHEREAS, the Board of Trustees of Columbia-Greene Community College at its meeting on May 27, 1986, authorized the granting of Emeritus status to Trustees who have served complete terms and whose service has been judged exemplary; and

WHEREAS, Maryanne Lee served as a Trustee of Columbia-Greene Community College for 7 years until June 16, 2025; and

WHEREAS, Maryanne Lee served collaboratively, thoughtfully, and with a community and student perspective as a member of the Columbia-Greene Community College Board of Trustees; and

WHEREAS, Maryanne Lee has made significant contributions to the educational and career advancement opportunities of the citizens of Columbia and Greene Counties;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Columbia-Greene Community College hereby bestows upon Maryanne Lee the designation of Trustee Emeritus effective upon passage of this resolution with all the rights, privileges, and honors thereto pertaining; and

BE IT FURTHER RESOLVED, that the Board of Trustees of Columbia-Greene Community College directs that Maryanne Lee's name with the designation of Trustee Emeritus be so noted in appropriate publications of the College henceforth.

Motion: Charles Millar **Seconded:** Kelly Konsul

In Favor: 8 **Against:** 0 **Abstentions:** 0

The Resolution is accepted

8. President's Report

An updated organizational chart outlining the functions of the President's office and the Executive Leadership Team roles was shared.



Resolution No. 1025-2316: Amend the *Board Policy Manual* (Revised Organizational Chart)

WHEREAS, the Board of Trustees of Columbia-Greene Community College are empowered to adopt general policies for the operation of the College; and

WHEREAS, the *Board Policy Manual* has been adopted by the Board of Trustees; and

WHEREAS, the College Organizational Chart is part of the *Board Policy Manual*;

THEREFORE, BE IT RESOLVED, the Board of Trustees approves a motion to adopt the revised Organizational Chart (see attached) and add it to the *Board Policy Manual* upon adoption.

Motion: Kelly Konsul **Seconded:** Ned Schneier

In Favor: 8 **Against:** 0 **Abstentions:** 0

The Resolution is accepted

Strategic Plan Planning Process: Racheal Chubb, Director of Institutional Research, Planning & Effectiveness, and Jon Collier-Takahashi, Policy and Compliance Officer & Accreditation Liaison Officer

The strategic plan development timeline was shared, and measures are being taken to ensure it is in alignment with Middle States standards. A survey is planned for the campus community and expected to be sent by the end of October.

An opportunity for questions was presented, and a brief discussion was held.

9. Trustee Report

Finance and Facilities Update – Kelly Konsul

Since the September board meeting, Trustee Konsul and Vice President Amanda Bishop met together and then led a workshop with the Finance and Facilities committee. The Workforce relationship will be terminated in June 2026. Institutional Sustainability Plan alignment was reviewed. The limitations of Banner as a system for financial management have been identified. The committee intends to hold quarterly workshops over the coming year.



Student Trustee Report – Mackenzie Campbell

Student leaders met with President Walsh. The student senate will hold town hall meetings, to which the Board Chair and college President will be invited. Former Student Trustee Chloe Wagner returned to C-GCC and will work with the athletics department, addressing student engagement and athletics inquiries.

10. Vice President's Report

Vice President of Administration and CFO

September financial reporting is delayed due to difficulties with Banner. Reports for September and October will be available at the next meeting. The audit for the 2024 fiscal year is complete. The auditor will attend the November meeting. ITEC is providing IT support, including an interim CIO. Questions about ITEC were presented and a discussion followed.

Resolution No. 1025-2313: Approve ITEC Agreement for Campus IT Services

WHEREAS, The State University of New York offers an Information Technology Exchange Center; and

WHEREAS, Columbia-Greene Community College in its operations requires personnel to support Campus IT Services;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Columbia-Greene Community College approves the ITEC Master Agreement for the 2025-2026 Fiscal Year with total estimated fees of \$621,894.

Motion: Kelly Konsul

Seconded: Ed Bloomer

In Favor: 8

Against: 0

Abstentions: 0

The Resolution is accepted

Vice President of Student Success

Statistics from the recent Open House were shared, and an enrollment update was



provided. A dual enrollment agreement with SUNY Albany has been reached. An overview of outreach to community partners was given. Preliminary plans for 2026 enrollment strategy were shared.

11. Announcement of the Monthly November 2025 Meeting

Monday, November 17, 2025, at 3:30 pm

12. Public Comment

13. Executive Session

To discuss the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Motion to enter executive session at 4:45pm

Motion: Ned Schneier **Seconded:** Peter O'Hara

In Favor: 8 **Against:** 0 **Abstentions:** 0

The motion is accepted

Motion to exit executive session at 5:29pm

Motion: Ed Bloomer **Seconded:** Susan Timan

In Favor: 8 **Against:** 0 **Abstentions:** 0

The motion is accepted

14. Adjournment at 5:29pm

Motion: Peter O'Hara **Seconded:** Charlie Millar

In Favor: 8 **Against:** 0 **Abstentions:** 0

The motion is accepted



CONSENT AGENDA

Approval of the Amended August 18, 2025, Board Meeting Minutes

- a. Included Resolution No: 0825-2306 to Amend President Emerita Policy
- b. Noted Susan Timan's abstention from Resolution No: 0825-2301

Approval of the September 15, 2025, Board Meeting Minutes

Resolutions:

- a. Resolution No. 1025-2315 Approve General and Higher Education Counsel
- b. Resolution No. 1025-2317 Approve Unclassified Professional Titles

Doreen Davis

Doreen Davis
Board Chair

Wendy Oberdick

Wendy Oberdick
Executive Secretary to the Board